

FORM OF RETURN OF INCOME UNDER The Income-tax Ordinance, 1984  
(Ord. No. XXXVI OF 1984)

**Universal Self/Normal**  
[Put tick (√) where applicable]

**ONLY FOR THE INCOME FROM BUSINESS OR  
PROFESSION UPTO THREE LAKH TAKA**

**Photograph of the  
Assessee**  
  
[to be attested on  
the photograph]

**Assessment Year: 20    -20**

1. Name of the Assessee: .....													
2. TIN: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>													
3. National ID No: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>													
4. Date of Birth: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;">D</td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;">M</td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;">Y</td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>	D		M		Y				5. Email: .....				
D		M		Y									
6. Spouse's TIN or Name : .....													
7. (a) Circle: ..... (b) Taxes' Zone: ..... 8. Residential Status: Resident <input type="checkbox"/> /Non-resident <input type="checkbox"/>													
9. Name and address of the employer: .....													
10. Present Address: .....													
11. Telephone: Office ..... Mobile: .....													

**Statement of income during the income year ended on ...../...../20....**

Serial no.	Heads of Income	Amount in Taka
1.	Salaries : u/s 21	
2.	Interest on Securities: u/s 22	
3.	Income from house property: u/s 24	
4.	Agricultural income: u/s 26	
5.	Income from business or profession: u/s 28	
6.	Capital gains: u/s 31	
7.	Income from other sources: u/s 33	
8.	Total income	
9.	Tax leviable on total income	
10.	Tax rebate: u/s 44(2)(b)	
11.	Tax payable (difference between serial no.9 and 10)	
12.	<b>Tax Payments:</b> (a) Tax deducted or paid in advance/with return Tk..... (b) Adjustment of Tax Refund (if any) Tk .....	Tk.....
13.	Difference between serial no. 11 and 12 (if any)	
14.	Tax exempted and Tax free income	Tk. ....

*(Please attach supporting documents/statements, if needed)*

**Verification**

I,....., father/husband:....., TIN:.....  
..... solemnly declare that to the best of my knowledge and belief the information given in this return and statements and documents annexed herewith is correct and complete.

Place: .....  
Date : .....

- **Enclosures:**

**Signature of the assessee**  
(Name and seal)

**Statement of assets and liabilities for individual having income not exceeding taka three lakh from business or profession (as on ----/----/20 )**

Name of the Assessee: ..... TIN 

--	--	--	--	--	--	--	--	--	--

1. (a) **Business Capital** (Closing balance) Tk. ....
- (b) **Directors Shareholdings in Limited Companies ( at cost)** Tk. ....  
         Name of Companies Number of shares
2. **Non-Agricultural Property (at cost with legal expenses ) :** Tk. ....  
     Land/House property (Description and location of property)
3. **Agricultural Property (at cost with legal expenses ) :** Tk. ....  
     Land (Total land and location of land property)
4. **Investments:**
  - (a) Shares/Debentures Tk. ....
  - (b) Saving Certificate/Unit Certificate/Bond Tk. ....
  - (c) Prize bond/Savings Scheme/FDR Tk. ....
  - (d) Loans given Tk. ....
  - (e) Other Investment Tk. ....

Total = Tk. ....
5. **Motor Vehicles (at cost)** Tk. ....  
     Type of motor vehicle and Registration number
6. **Jewellery (quantity and cost) :** Tk. ....
7. **Furniture (at cost) :** Tk. ....
8. **Electronic Equipment (at cost) :** Tk. ....
9. **Cash Asset :**
  - (a) Cash in hand Tk. ....
  - (b) Cash at bank Tk. ....
  - (c) Other deposits Tk. ....

Total = Tk. ....
10. **Any other assets** (With details) Tk. ....
- Total Assets** Tk. ....
11. **Less Liabilities:**
  - (a) Mortgages secured on property or land Tk. ....
  - (b) Unsecured loans Tk. ....
  - (c) Bank loan Tk. ....
  - (d) Others Tk. ....

**Total Liabilities** Tk. ....
12. **Net wealth as on last date of the income year** Tk. ....  
     (Difference between total assets and total liabilities)
13. **Net wealth as on last date of previous income year** Tk. ....
14. **Accretion in wealth** (Difference between serial no. 12 and 13) Tk. ....
15. **Personal & Family Expenditure:** Tk. ....
16. **Total Accretion of wealth** (Total of serial 14 and 15) Tk. ....
17. **Sources of Fund :**
  - (i) Shown Return Income Tk. ....
  - (ii) Tax exempted/Tax free Income Tk. ....
  - (iii) Other receipts (please specify) Tk. ....

**Total source of Fund =** Tk. ....
18. **Difference** (Between serial 16 and 17) Tk. ....

I solemnly declare that to the best of my knowledge and belief the information given in this form is correct and complete.

**Name & signature of the Assessee**

Date .....

• *Assets and liabilities of self, spouse (if she/he is not an assessee), minor children and dependant(s) to be shown in the above statements.*

\**Please provide documents and use separate sheet, if needed.*

**Instructions to fill up the Return Form**

**Instructions:**

- (1) This return of income shall be signed and verified by the individual assessee or person as prescribed u/s 75 of the Income Tax Ordinance, 1984.
- (2) Enclose where applicable:
  - (i) Salary or remuneration statement for salary income;
  - (ii) Deed or rental agreement (if any) for house property income;
  - (iii) Statement of accounts for business income;
  - (iv) Documents in support of any other income or liabilities shown;
  - (v) Documents in support of investments made in any form;
  - (vi) Computation of income according to Income-tax Ordinance, 1984;
  - (i) Provide evidence in support of tax payment.
- (3) Documents furnished to support the declaration should be signed by the assessee or his/her authorized representative.
- (4) Assets and liabilities of self, spouse (if she/he is not an assessee), minor children and dependant(s) to be shown in this form.
- (5) If needed, please use separate sheet.
- (6) **Please visit NBR's website [www.nbr-bd.org](http://www.nbr-bd.org) for further information.**

✂ .....

**Acknowledgement Receipt of Income Tax Return**

**Government of the People's Republic of Bangladesh  
Office of the Deputy Commissioner of Taxes  
Taxes Circle-----, Taxes Zone-----**

*Name of the Assessee:* ..... *Assessment Year: 20... -20....*

TIN: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

*Total income shown in Return: Tk* ..... *Tax paid: Tk* .....

*Gross Wealth shown: Tk.* ..... *Net Wealth shown: Tk* .....

Date of receipt of return: .....Serial No. in Return Register.....

Return submitted under section 82BB/Normal

Signature of Receiving Officer with seal